

# Accountant - Portland

## ABOUT SCADA INTERNATIONAL

SCADA is an international and successful Danish company with subsidiaries in Germany, Poland, Spain, USA, UK and Ukraine. We are a dynamic company with a vast amount of experience within SCADA: HW solutions, SW solution, Installation & Commissioning, Consulting and Value Adding Services.

We are 80 dedicated and motivated employees, and we are looking for a skilled colleague for our Finance department in Portland who will help us ensure that we continue to provide world class service for our global customers.

Our vision is to be the most trusted global partner within SCADA technical support and solutions for the renewable energy industry.

For more information about SCADA International, please visit: [www.scada-international.com](http://www.scada-international.com)

## POSITION

It is SCADA International's (SCI) strategy to grow its business among OEM's, utilities and larger assets owners. For our Portland office we are looking for a strong hands-on Accountant, who successfully can handle a broad range of finance tasks as well as other general office tasks and employee matters. You will report to the Chief Financial Officer, who is working at the headquarters in Denmark, and coordinate daily activities with the local General Manager of our Portland office.

You will be responsible for all finance tasks for the US office and assist the General Manager with various office tasks including Human Resource related tasks as follows:

## MAIN RESPONSIBILITIES

- Invoicing (project invoicing) and assuring timely payment from our customers.
- Daily registering of vendor invoices and timely payments of invoices.
- Month-end close and reporting including reconciliations.
- Payroll.
- Insurance renewals.
- Reviews of sales contracts.
- Sales and Use tax filings in several states.
- Posting of General Journal entries.
- Administration of Credit cards and accounting of the expenses on the credit cards.
- Employee on-boarding, benefits including 401(k), employee insurances (Medical, Dental, Life).
- Employee related tasks.

## CANDIDATE BACKGROUND

You will have minimum 5 years of experience as an Accountant from an international project organization and preferably from a company within the renewable industry. You preferably have a Bachelor's Degree in accounting or similar. You have proficiency in MS Office and MS Dynamics NAV. You are used to handle many different and sometimes unforeseen tasks in your daily working life.

As a person, you are quality minded, detailed and make sure that you always deliver your tasks at deadline. When necessary, you can also take the holistic and overall view of your tasks. You are motivated by being part of an international finance team where knowledge sharing and teamwork across tasks and projects are essential. The position requires a great deal of self-motivation and a high work ethics.

You are fluent in English and should expect to travel to the headquarters in Denmark once or twice a year.

## WHAT WE OFFER

You will be offered a high degree of freedom and will be given the opportunity to play a role in development of SCADA International. Besides a competitive benefit package, we offer an entrepreneurial and friendly environment. You will of course be enrolled into our onboarding program and receive a thorough introduction to all functions.

## HOW TO APPLY?

Send your CV and application to [job@scada-international.com](mailto:job@scada-international.com) and label it "Accountant US". If you have questions before you apply, do not hesitate to contact our HR Director, Pernille Jørgensen, +45 2135 1435.

## WE LOOK FORWARD TO HEARING FROM YOU!



SOFTWARE  
SOLUTIONS



HARDWARE  
SOLUTIONS



CONSULTING



INSTALLATION  
AND COMMISSIONING



VALUE ADDING  
SERVICES

